



To: Councillor McCaig, Convener; Councillor Yuill, Vice-Convener, and Councillors Cameron, Cooney, Crockett, Donnelly, Jackie Dunbar, Graham, Greig, Lawrence, Malik, May, Jean Morrison MBE, Nathan Morrison, Noble, Reynolds and Townson.

Town House,
ABERDEEN 30 April 2015

AUDIT, RISK AND SCRUTINY COMMITTEE

The Members of the **AUDIT, RISK AND SCRUTINY COMMITTEE** are requested to meet in Council Chamber - Town House on **MONDAY, 11 MAY 2015 at 2.00 pm.**

RODERICK MACBEATH
SENIOR DEMOCRATIC SERVICES MANAGER

BUSINESS

1 Determination of Exempt Business

There are no exempt items on the agenda. The Committee may require a response to questions during the meeting that cannot be released in the public domain therefore the exempt paragraph class will be applied where appropriate.

2 Minutes, Workplan and Decision Tracking

2.1 Minute of Previous Meeting of 26 February 2015 (Pages 1 - 14)

2.2 Workplan (Pages 15 - 26)

2.3 Decision Tracking Statement (Pages 27 - 30)

2.4 Minute of Meeting of the Corporate Health and Safety Committee of 28 November 2014 (Pages 31 - 38)

3 Performance and Improvement

3.1 Elected Member Development - Report by Acting Director of Corporate Governance (Pages 39 - 40)

3.2 Internal Audit Progress and Performance - Report by PricewaterhouseCoopers (Pages 41 - 48)

3.3 Audit, Risk and Scrutiny Committee Self Evaluation - Report by the Acting Director of Corporate Governance (Pages 49 - 60)

4 Risk Management

4.1 System of Risk Management - Report by the Acting Director of Corporate Governance (Pages 61 - 68)

4.2 Communities, Housing and Infrastructure Risk Register - Report by the Director of Communities, Housing and Infrastructure (Pages 69 - 80)

5 Control Environment and Assurance Internal

5.1 Fleet Asset Verification - PWC (Pages 81 - 88)

5.2 Corporate Landlord Responsibilities (Asset Management) - PWC (Pages 89 - 106)

5.3 Library Services Self Service Machines - PWC (Pages 107 - 120)

5.4 Policy and Procedure Development - PWC (Pages 121 - 134)

5.5 Procurement in Construction - PWC (Pages 135 - 154)

5.6 Section 75 Planning - PWC (Pages 155 - 174)

6 Control Environment and Assurance - Audit Follow Up

6.1 Audit Recommendations Outstanding - PWC (Pages 175 - 196)

- 6.2 Fleet Services Update on Progress of Action Plan - Report by the Director of Communities, Housing and Infrastructure (Pages 197 - 204)
- 6.3 Whistleblowing Follow Up - Report by Acting Director of Corporate Governance (Pages 205 - 208)
- 7 Value for Money
 - 7.1 Audit Scotland Value for Money National Reviews - Report by the Acting Director of Corporate Governance (Pages 209 - 218)
- 8 Exempt Report
 - 8.1 Matters Under Investigation

Website Address: www.aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Karen Rennie, tel 01224 522723 or email karrennie@aberdeencity.gov.uk